

# JDS GARDENING

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## Gardening Supervisor

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### Overview:

- We are a successful and expanding full-services gardening company based in Edinburgh looking to recruit an experienced and knowledgeable team supervisor.
- We provide residential and commercial gardening, planting and tree services across the Edinburgh area and are committed to eco and sustainable operational methods.
- **At JDS we ensure that at the heart of our successful business is an unrivalled team spirit. We reward the hard work with good salary and benefits and career progression.**
- **We always ensure we invest in training for our employees ensuring a high-quality service to our clients.**
- **We have a client centric approach to our business and proven experience in building and retaining client relationships is required.**
- The applicant must be able to demonstrate a proven track record of maintaining a mixture of domestic and commercial gardens/grounds to a very high standard along with landscaping and gardening projects.
- Many of our clients require expert advice on planting and garden maintenance schedules therefore you must be proficient in plants, shrubs and lawn assessments and recommendations.
- You must have experience of weekly job planning/scheduling systems and have managed small teams on site at both residential and commercial client sites.
- You will be working directly for the Operations Director and be fully responsible for the specified job, team, health & safety and all aspects of quality assurance and client / customer service.
- You must have a clean and valid driving license alongside the relevant industry standard "tickets".
- Experience of landscaping would be advantageous along with a robust knowledge of plants.
- You will be required to travel daily to EH16 4UZ as a starting/finishing point.
- Must be flexible to meet client demands over very busy seasonal period.

### About us

Founded 8 years ago by Josh Dow with just a single lawn mower, JDS Gardening now supports 10 employees to deliver commercial grounds maintenance, gardening, tree surgery, and fencing. Our plans for 2023 include expanding our services into waste management and launching an e-commerce store.

We're a young, ambitious, rapidly growing business. We want people around us who will help shape the business. In return, we offer a competitive salary with a full package of benefits including holiday, sick pay, and team social events.

The duties below form the main areas of responsibility; however these may change over time depending on the needs of the business.

**Roles and Responsibilities:**

- To liaise with the Operations director in regard to the weekly and daily job schedules, to prepare the appropriate machinery and to then conduct pre-job briefings with the client and the onsite team.
- To undertake and manage all works to a high standard; liaise with clients; take and present instructions and have a “can do” attitude.
- Operate all garden machinery and tools in a safe and competent manor and strim to a high standard. To direct and ensure the same levels of quality and safety from the job-teams that are onsite under your supervision.
- Keep an up-to-date and accurate log of daily operations.
- Be able to advise clients on potential improvements from a horticultural perspective.
- To ensure job completion and feedback information is logged appropriately
- Key garden maintenance tasks for our clients include:
  - Strimming
  - Shrub Pruning
  - Hedge Trimming
  - Lawn Mowing
  - Flower bed maintenance and establishing new landscaped areas with plants, trees, shrubs
  - Weeding
  - Applying a selection of herbicides

**Benefits of working with us:**

- An excellent wage- up to £31,000
- 28 days holiday (inclusive of Bank Holidays)
- A company pension (£1,000 per year contributed by us)
- A great tight knit team
- Training and Development with exciting opportunities to further your career
- Uniform & PPE provided
- Cycle to work scheme available
- Various company events throughout the year, all paid for by the company (go karting, clay pigeon shooting, bowling is some examples)
- The best Christmas party in Edinburgh
- A free team breakfast every week
- Weekly team meetings to discuss the week ahead
- A company van supplied by us
- Your wages are covered by us in the event of you breaking bone and being unable to work for up to 12 weeks\*
- Working in a team that has a good laugh and works hard to get the jobs done to a high standard!

**Job Type:** Permanent, Full time

**To apply for this position, you should be able to demonstrate the following background and experience.**

**Gardening & Supervision:**

- Supervisor: 2 years (Required & with references)

**Qualifications/Education (equivalents):**

- A strong knowledge of plants and grounds maintenance practices

**Mandatory Licences (to be produced at interview):**

- Clean and full Driving License
- PA1 & PA6 (preferred)

**What we want you to have**

- Strong horticultural knowledge
- Experience in all set up and use of all gardening and horticultural equipment.
- Enhanced communication and organisational skills.
- Planning & Management experience of various job sets and teams
- A willingness and adapt to and learn new skills.
- Time management and planning.
- A positive attitude to execute, deliver and succeed in all aspects of life.
- To listen carefully and liaise with clients.

**What we want to see**

- Take ownership and be accountable for their own work
- Someone who loves dealing with people and solving their problems
- Must be action orientated, self-motivated and can solve problems
- Ability to adapt to change and learn quickly
- Bring passion and own ideas into the business- which can help shape the business

**Wage:** £13.00- £15.86 per hour (an average week is 43 hours per week. We have a clock in clock out machine, so you are paid for any work over the 40 hour a week contract, lunches are paid)

